

About you



Use this as a starting point when planning your introduction. You only get one chance to make a first impression – planning will pay off in the end.

About you – Fill this in to help you start your introduction	
My name is	
My job title is	
My job involves:	
The company I work for is called	
My hobbies are:	
My family includes:	
I am doing this because:	
Use this section to write out or script your introduction – then you can practise it.	